



# MEDICINE IN TRANSIT COURSE



## COLLECTION, HANDLING, AND DELIVERY OF PHARMACEUTICAL PRODUCTS AND DEVICES

“Because pharmaceuticals are not soap.”

It is a legal requirement that all personnel handling pharmaceutical products, including those responsible for the products' transportation, must be TRAINED.

The S Buys Academy takes pride in announcing that it has developed a short course aimed at persons (full-time or contracted) who are responsible for the physical transport of pharmaceuticals between:

- Pharmaceutical wholesaler/distributor and pharmacy/dispensing practice; and
- Pharmacy/dispensing practice and end-user.

### Applicable legal guidelines

The following legal guidelines were used for the development of the training material:

- Delivery of medicines: Good Pharmacy Practice (*as published in the Government Gazette Notice 431 on 6 June 2017*): Secure and limited access, Orderly storage, Cold chain management, Trained personnel, Temperature control, Information to the patient, Proof of delivery
- Minimum standards for the procurement, storage and distribution of thermolabile pharmaceutical products (*as published in the Government Gazette Notice 50 on 27 February 2015*)
- WHO PICS Guidance – Good Distribution Practices (GDP) and Storage and Transport of Medicinal Products

S BUYS ACADEMY (PTY) LTD

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**DIRECTOR:** Sicily van Rensburg

**EXECUTIVE MANAGEMENT COMMITTEE:** Jeremy Nicol (Divisional Managing Director), Sicily van Rensburg (COO & Founder), Dirk van Zyl (CFO), Jonathan du Toit, Nadine Grobler, Madeleine Malan, Eric Pickering, Sonica Spammers & Estelle Victor

## Course delivery

The course is presented online. Upon registration, the learner will receive a username and login valid for a calendar month. A learner may access the online platform via a computer, tablet, or smartphone. Upon access, the learner starts by watching the prerecorded audio-visual presentations of the course. All presentations must be watched before the platform allows the learner to complete the online assessment.

## Evaluation and Certification

Once done, the learner completes an online assessment. Once learners have obtained 80% for the online assessment, they are competent.

A learner who obtained at least 80% of the marks will be issued a personalised "Certificate and Pledge" that the learner must sign upon receiving it. This document must be placed in the delivery vehicle from which they will deliver the medications.

## Additional training services (applicable to companies enrolling groups)

Companies enrolling ten or more employees who want to customise the course based on in-house rules should contact the S Buys Academy before enrollment. The cost of the additional development is done at R500.00 per hour by our course developers.

## Course fees:

The cost per learner enrolment is **R1 300** (VAT incl).

## Payment details:

Name of Account: S Buys Academy  
Bank: ABSA (632005)  
Account number: (Cheque) 40 54 41 46 95  
Reference: Name and surname of candidate / ID number

Please e-mail or fax the application form with applicable documents and proof of payment to 086 569 0222 or [training@sbuys.co.za](mailto:training@sbuys.co.za).

**FOR ENQUIRIES CONTACT** [evictor@sbuys.co.za](mailto:evictor@sbuys.co.za)/018 788 2102 and request to speak to Estelle.

Please don't hesitate to contact us should you have any further queries.

Kind regards,

*Estelle Victor*

Executive Manager: S Buys Academy (Pty) Ltd

**Application for registration:  
Medicine in Transit Course for drivers**

**Personal Information:**

<b>Title:</b>																				
<b>Surname:</b>																				
<b>First name(s):</b>																				
<b>ID number:</b>																				
<b>Race:</b> (Tick one)	Black		White		Coloured		Indian		Asian											
<b>Gender:</b> (Tick one)	Male		Female																	
<b>Contact numbers:</b>	<b>Home:</b>				<b>Work:</b>															
	<b>Fax:</b>				<b>Cell:</b>															
<b>E-mail address:</b>																				

**Employer Information:**

<b>Employer:</b> (Tick one)	Private sector:		Public Sector:																			
<b>Name of Employer:</b>																						
<b>Contact details of employer:</b>	<b>Tel:</b>					<b>Fax:</b>																
	<b>Cell:</b>					<b>E-mail:</b>																

**Payee Information:**

<b>Amount incl. VAT payable:</b>																						
<b>Who should be invoiced:</b> (Tick one)	Self-funded:		Employer:																			
<b>Name of person or company to be invoiced:</b>																						
<b>Company VAT number:</b>																						
<b>Contact person at the company:</b>																						
<b>Contact details of payee:</b>	<b>Tel:</b>					<b>Fax:</b>																
	<b>Cell:</b>					<b>E-mail:</b>																
<b>Address for correspondence:</b> (Person or company to be invoiced)	<b>Physical:</b>																					
	<b>Postal code:</b>																					

**Documentation to be attached to this application:**

	<b>List of documents</b>	<b>Check yourself</b>	<b>For office use only</b>
1.	Copy of ID document		
2.	Proof of payment of R1 300		

**Information regarding fees:**

1.	If a learner does not complete the course within a calendar month, a re-admission fee of <b>R200</b> is payable.
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**PLEASE NOTE THAT NO APPLICATION FORM WILL BE PROCESSED WITHOUT ALL THE NECESSARY DOCUMENTS OR INCOMPLETE INFORMATION.**

**CONTRACTUAL AGREEMENT**

I, ....., the undersigned, declare that this document constitutes a binding agreement upon the terms set out therein between myself and S Buys Academy (Pty) Ltd (hereforth referred to as the Academy) when signed.

- I understand that it is **my responsibility to notify the Academy within five working days if there have been any changes in my personal information.**
- In line with Section 15 of the Protection of Personal Information Act, 4 of 2013, I hereby give my consent freely and voluntarily that the Academy, its data operators and its employees may collect, process, share and store my personal data obtained through this document including future documents, such as notification forms, assessments and assignments, in the day to day business regarding the completion of this course, to create a profile and update it from time to time. The Academy and its employees may further share the information obtained to report on the progress of my studies to my coordinator, employer, or funder, as the case may be.
- I understand that the personal information I recorded and stored by the Academy is protected under and in full accordance with the Protection of Personal Information Act (4 of 2013). Any additional personal information I supply will be subject to the same standard of confidentiality and protection.
- I understand that I may enquire about what personal information the Academy shares and why it is necessary. I further understand that I may object to my information being processed and request a correction or deletion of my information at any time.

The Academy may  / may not  (tick the relevant box) send me marketing information about new courses or products via e-mail in future.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signed on behalf of S Buys Academy: \_\_\_\_\_ Date: \_\_\_\_\_

***For office use only:***

Application approved:

Yes

No

Registration number: \_\_\_\_\_